

# Teaching Bursary Application Journey

Check eligibility criteria and use Teaching Bursary application flow chart on website. If eligible the applicant applies for Teaching Bursary through [teachingbursaryinscotland.co.uk](https://teachingbursaryinscotland.co.uk)

SDS contact applicant with Welcome Email and request evidence to demonstrate they are a career changer (within 5 working days of application)

Applicant sends in requested evidence within 5 working days.

SDS review the evidence submitted – if not satisfied, they will request further evidence to be provided. Applications which don't demonstrate a full 36 months paid employment will be rejected.

If 36 months paid employment evidence is provided application is passed to applicants chosen University for the remainder of the eligibility checks to be completed.

Applications which are verified as meeting all other eligibility criteria checks are returned to SDS for final review

SDS will notify the applicant with a decision – either conditional, approved or rejected (within 30 working days where possible)

Any application that does not meet the eligibility criteria in full will be rejected